

**Custom Report: QA Migrant** – The purpose of this report is to allow school and district personnel to generate a report to verify migrant student enrollments. Regional Migrant Coordinators maintain migrant indicators in Infinite Campus State Edition (SE). The migrant records are then published to district production sites. Therefore, this report runs against the reporting warehouse copy of SE that is updated each weekend. Please keep this in mind when reviewing data that has changed during the week. **This report is intended for internal use only, these reports contain sensitive data and must be handled appropriately.**

**Selection Criteria:** Use the Campus toolbar to select the year, school, calendar to use for the report. To obtain multiple schools or calendars, choose *Select All*. Selecting *All Years* is not allowed. Choose *Detail* option to obtain student level data. Choose *Aggregate* option for an overview of homeless data by race, gender, and student groups. Check the Individual Aggregates option to generate an aggregate report for each school in the district.

**KDE Contact:** [Christina Benassi](#), [Duane Kline](#), [Margalee Conlee](#) or [Windy Newton](#), Office of Continuous Improvement and Support

**Pathway:** KY State Reporting | KDE Reports | QA Migrant

**NOTE:** Users must be granted access to the report by the local KSIS administrator.

**Detail Report Sample:** The *Detail* report will generate in Excel format. Each row represents a single student in their active enrollment.

Academic Year	District Number	District Name	School Number	School Name	SSID	Last Name	First Name	MI	Grade Level	Gender	Race Ethnicity	Enrollment Start Date	Withdrawal Date
20212022	50	District 1	555	School 1	123456789	Student	First	A	12	M	Hispanic/Latino	03/23/2022	03/25/2022
20212022	50	District 1	555	School 1	987654321	Student	Second	B	10	F	Hispanic/Latino	08/12/2021	

Migrant	Migrant Region	MIS2000ID	Last Qualifying Arrival Date	Eligibility Expiration Date	Economically Disadvantaged	Enrollment Type	Foster	Gifted and Talented	Homeless	Military Connected	Students w/Disabilities	English Learner	Report Run Date
Yes	S: Southern	KY1048-324921	11/20/2021	11/20/2024	No	P	No	No	No	No	No	Yes	6/20/2022
Yes	S: Southern	KY1048-251237	7/1/2019	7/1/2022	Yes	P	No	Yes	No	No	No	No	6/20/2022

### **Suggested Detail Report uses:**

- Review the student details. If a student is missing, the district Migrant Coordinator should work with the regional Migrant Coordinator to ensure all migrant students are identified and receiving services. Until the Regional Migrant Coordinators makes the update in Infinite Campus State Edition, the list of students in the district site will not change. See the [Kentucky Migrant Regions Map](#) to identify the regional coordinator for your district.
- The Regional Migrant Coordinators update Infinite Campus State Edition migrant records, and they are published to districts weekly. The *read-only* records are available under Student Information | Program Participation | Migrant.
- To obtain currently enrolled migrant students, generate the *Detail* report, then filter blank on the Withdrawal Date column to exclude those students who have withdrawn during the date range of the report.
- Filter the *Detail* report on the *Economically Disadvantaged* column to ensure that all migrant students are receiving free meals. No indicates students with records of paid or reduced status and yes indicates free status. Output of No will be highlighted as a data quality issue. Users should collaborate with staff responsible for updating records in the FRAM portion of Infinite Campus to ensure student record is updated to *Free* status.

**Aggregate Report Sample:** The *Aggregate* report will generate in PDF format. The report will be grouped by student counts by grade level, demographic groups, and student subgroups.

### **Migrant Student Group**

Academic Year 2020

District Number/Name:

School Number/Name: 000/All Schools

### **Student count by grade level and demographic group**

<i>Primary enrollments only</i>		Gender		Race/Ethnicity		Percent to Total Migrant
Grade Level	Total	Female	Male	Hispanic	White	
K	3	1	2	2	1	13.64%
2	4	3	1	1	3	18.18%
3	3	2	1	1	2	13.64%
4	2	1	1	1	1	9.09%
5	1	1	0	1	0	4.55%
6	3	2	1	1	2	13.64%
7	2	1	1	1	1	9.09%
8	2	0	2	0	2	9.09%
10	1	0	1	0	1	4.55%
12	1	1	0	1	0	4.55%
Total	22	12	10	9	13	
% of total		54.55%	45.45%	40.91%	59.09%	

	Migrant Count	% of Total Migrant
<i>Primary Enrollments Only</i>	22	100.00%
<u>By other student accountability subgroup*</u>		
Economically Disadvantaged	22	100.00%
Students with disability with IEP	5	22.73%
English Learners	6	27.27%
<u>By other student subgroup</u>		
Foster	0	0.00%
Gifted & Talented	0	0.00%
Homeless	0	0.00%
Military Connected	0	0.00%

*\* Indicates included in accountability (Equitable Access)*

### **Suggested Aggregate Report uses:**

- Use the aggregate report to validate migrant student counts for the school report card.
- Share aggregate report with district and school leadership for awareness and additional quality assurance.